

**ORGANIZATIONAL MEETING AGENDA**  
**January 10, 2012**

**1. Roll Call – Jolene Carter**

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**2. Nomination of President**

\_\_\_\_\_ nominates \_\_\_\_\_  
to serve as President during 2012.

**3. Closing of Nominations**

BE IT RESOLVED, that the nominations be closed for President during 2011.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**4. Election of President - \_\_\_\_\_**

\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**5. Nomination of Vice President**

\_\_\_\_\_ nominates \_\_\_\_\_  
to serve as Vice President during 2012.

**6. Closing of Nominations**

BE IT RESOLVED, that the nominations be closed for Vice President during 2012.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**7. Election of Vice President - \_\_\_\_\_**

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**8. Set Date, Time, and Place for Regular Meetings**

BE IT RESOLVED, to set date ( \_\_\_\_\_ ), time ( \_\_\_\_\_ ),  
and place ( \_\_\_\_\_ ) for Regular Board Meetings (2012).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart

**9. Establish Service Fund**

BE IT RESOLVED, to establish Service Fund for Board Members (maximum of  
\$20,000.00).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**10. Agenda for Regular Meeting**

BE IT RESOLVED, to approve Agenda for Regular Board Meetings (suggested order  
attached).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**11. Investing of Funds**

BE IT RESOLVED, that authorization be given for the Treasurer to invest funds at the  
best rates available during the 2012 calendar year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**12. Interest Distribution**

Approve the distribution of interest as follows:

- Chase Money Market Account - \*\*
- Century National Bank Investment Account - \*\*
- Huntington Money Market Account - \*\*
- Huntington Health Account – Fund 024-9700 District Health Account
- Huntington Dental Account – Fund 024-9701 District Dental Account
- StarOhio Investment Account- General Fund

\*\* Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Lunchroom Funds, Auxiliary Funds, and Bldg Const Fund

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**13. Advance in Taxes**

BE IT RESOLVED, that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart

**14. Authorization to Pay Bills**

BE IT RESOLVED, that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**15. Calamity Days**

BE IT RESOLVED, that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**16. Emergency Declarations**

BE IT RESOLVED, that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**17. Legislative Liaison**

BE IT RESOLVED, that \_\_\_\_\_, be appointed to serve as Legislative Liaison during calendar year 2012.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**18. Bond Coverage**

BE IT RESOLVED, to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart

**19. Audit Committee**

BE IT RESOLVED, to appoint one (1) Administrator: \_\_\_\_\_, and two (2) Board Members: \_\_\_\_\_ and \_\_\_\_\_, to serve on the Audit Committee.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**20. Insurance Representative**

BE IT RESOLVED, to appoint one (1) Board Member: \_\_\_\_\_, to serve on the Insurance Committee

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**21. Adjournment**

BE IT RESOLVED, that the Organizational Meeting of the Board of Education be adjourned.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley